

**DeForest Area School District
Board of Education Meeting Minutes
Monday, April 22, 2024 – 6:00 pm.**

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| 1. | <p>Convene</p> <p>President Gail Lovick called the April 22, 2024 regular meeting of the DeForest Area School District's Board of Education to order at 6:00 p.m in the Boardroom of the District Office, 500 S. Cleveland Avenue, DeForest, WI 53532.</p> <p>Superintendent, Dr. Rebecca Toetz verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Brian Coker, Sue Esser, Jeff Hahn, Linda Leonhart, Gussie Lewis, Gail Lovick, Stephanie Sarr, and Megan Taylor. Also present were administrators Dr. Rebecca Toetz, Kathleen Davis-Phillips, Dyanna Kadrich, Kate Dabetic, Chris Smith, Nate Jaeger, Roz Craney, Jeff Bloch, and Kathy Williams.</p> <p>The Pledge of Allegiance was recited.</p> <p>Jeff Hahn recited the DeForest Area School District's Mission, Vision, and Equity Statements.</p> |
| 2. | <p>Approval of the Agenda</p> <p>A. Review DASD Board of Education Norms and Working Agreements B. Approve Agenda</p> <p>On a motion by Taylor, seconded by Coker, and passed unanimously by voice vote, the agenda was approved.</p> |
| 3. | <p>Board Education on Public School Funding</p> <p>A. Update on initial Community Information Sessions on District priorities, Public School Funding and the direct relationship to the District & Board education on Public School Funding</p> <p><u>Discussion:</u> Superintendent, Rebecca Toetz reported on the first couple of community information sessions on District priorities, public school funding and the direct relationship to the District. The sessions were with the Chamber of Commerce and DeForest Rotary. The Board also learned more about the District's revenue limit.</p> |
| 4. | <p>Board Education</p> <p>A. Report on District Facilities Study conducted by Findorff</p> <p><u>Discussion:</u> Aaron Zutz from Findorff presented a report on the District's recent Facilities Study and presented updates to the ten year facilities maintenance plan. He also presented findings of the buildings and site conditions assessment and budget estimates.</p> <p>B. Board review and discussion of Board Governance Culture policies (GC-1 - GC-9) and Board Procedure policies (BP1-BP3)</p> |

Discussion: The Board reviewed suggested revisions to the Board Governance Culture policies and Board Procedure policies. The policies will be considered for approval at a future meeting. GC-7 will be brought back for further discussion. Suggestion is to add an Onboarding Procedure.

C. Review Officer Roles prior to the Reorganizational Meeting on May 13, 2024

Discussion: The Board discussed and clarified officer roles and responsibilities, prior to the Board Reorganizational Meeting on May 13, 2024. Board members were asked to let Ann Stettbacher know if they have an interest in serving as an officer for the next year.

5. Board Business & possible Board action

A. Presentation and possible approval of Board Policy OE-10, Learning Environment Monitoring Report

Discussion: Directors of Instruction, Kate Dabetic and Chris Smith, along with Director of Student Services, Dyanna Kadrich, presented the monitoring report for Board Policy OE-10, Learning Environment. Strengths, opportunities for growth, and action plans were shared. They presented the report as in compliance, with exceptions noted.

On a motion by Coker, seconded by Leonhart, the DeForest Area School District Board of Education voted to accept OE-10, Learning Environment Board Policy Monitoring Report, as presented, in compliance with exceptions noted. The vote passed with a unanimous voice vote.

On a motion by Hahn, seconded by Leonhart, the DeForest Area School District Board of Education voted to approve OE-10 Learning Environment Board Policy Monitoring Report, as presented, in compliance with exceptions noted. The vote passed with a unanimous voice vote.

B. Presentation and possible approval of OE-11 Instructional Program Board Policy Monitoring Report

Discussion: Directors of Instruction, Kate Dabetic, and Chris Smith presented the monitoring report for Board policy OE-11 Instructional Program. They presented the report as in compliance, with exceptions noted. Strengths, opportunities for growth, and action plans were shared.

On a motion by Sarr, seconded by Lewis, the DeForest Area School District Board of Education voted to accept OE-11, Instructional Program Board Policy Monitoring Report, as presented, in compliance with exceptions noted. The vote passed with a unanimous voice vote.

On a motion by Berg, seconded by Sarr, the DeForest Area School District Board of

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| | <p>Education voted to approve OE-11, Instructional Program Board Policy Monitoring Report, as presented, in compliance with exceptions noted. The vote passed with a unanimous voice vote.</p> |
| 6. | <p>Public Input - None.</p> |
| 7. | <p>Board Consent Agenda</p> <ul style="list-style-type: none"> A. Accept Minutes - April 8, 2024 B. Approval of indicator and interpretation revisions for Board policies OE-3, OE-8, and OE-9 C. Approval of Dane County New Teachers Project (DCNTP) shared services agreement for 2024-2025 D. Approval of certified staff notice of contract renewals for the 2024-25 school year <p>Taylor made a motion, Lewis seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote, with Esser abstaining.</p> |
| 8. | <p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p><i>Certified Staff Recommendations for Approval</i></p> <p>I. Separations:</p> <ul style="list-style-type: none"> Alicia Eith - Spanish Teacher DAHS - resignation effective 6/6/2024 Joshua Pabian - Math Teacher DAHS - resignation effective 6/6/2024 Matthew Bauer - Associate Principal DAHS - resignation effective 6/30/2024 Zhuanghan Dong - Psychologist DAHS/Harvest - resignation effective 6/6/2024 <p>II. Appointments:</p> <ul style="list-style-type: none"> Nicole Kopach - Special Education Teacher DAMS - New Position Scott Egan - 6th Grade Math & Science Teacher Harvest - New Position Jennifer Todd - 5th Grade Teacher Harvest - New Position Melanie Gottschall - Special Education Teacher HRVST - New Position Amanda Wiley - Associate Principal WES - New Position Kyle Koenig - Principal YES - replacing Roz Craney <p>III. Other:</p> <ul style="list-style-type: none"> Joshua Schmidt - Band DAMS/Harvest to Band DAMS - 24/25 School Year Katherine Heidtke - Band DAMS/Harvest to Band Harvest - 24/25 School Year Abbey Munz - Kindergarten WES to 3rd Grade WES - replacing Rebecca Berry - 24/25 School Year Amanda Head - 1st Grade WES to Kindergarten WES - replacing Abbey Munz - 24/25 School Year <p><i>Other Administrative Actions</i></p> <p>I. Separations:</p> <ul style="list-style-type: none"> Adaline Hartje - Educational Assistant DAMS - resignation effective 4/30/2024 <p>II. Appointments:</p> <ul style="list-style-type: none"> Robert Broehm - Custodian Float - open position <p>III. Other:</p> <ul style="list-style-type: none"> Shay Jones-Smith - Educational Assistant Harvest to Education Assistant DAMS - 24/25 school year |

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| | <p>B. Vouchers Payable/Treasurer's Report Paid: 209138-209192, 232402025-232402147, 202300659-202300666</p> <p>Berg made a motion, Lewis seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p> |
| 9. | <p>Press Verification No member of the press was present at this time.</p> |
| 10. | <p>Board Debrief</p> |
| 11. | <p>Adjourn The Board of Education adjourned at 8:42 pm on a motion by Hahn seconded by Sarr, and passed unanimously by voice vote.</p> |
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| | <p>DASD BOE President Signature:</p> |
| | <p>Date:</p> |